

MASON COUNTY FISCAL COURT OCCUPATIONAL TAX
PO BOX 177
MAYSVILLE KY 41056
PHONE(606) 934-1212

QUESTIONNAIRE

Every business activity (including sales, rentals, etc.) or individual subject to the Occupational Tax (Ordinance 23-02, Mason County, Kentucky, March 22, 2023) is required to complete this questionnaire and return it to the Mason County Occupational Tax Administrator within seven (7) days or email to tax@masoncountykentucky.us.

The following information is necessary and will be held in **strict confidence**. Answer all applicable questions.

1. Business or Trade Name _____
2. Physical Business Address _____
(No P.O. Boxes) _____
3. Mailing Address _____
(If different from #2) _____
4. Business Telephone No. _____ Fax _____ Ext. _____ E-Mail _____
Ownership: _____ Sole Proprietorship _____ Partnership _____ LLC _____ LLP
_____ C Corp. _____ S Corp _____ Non Profit
5. Owner Soc. Sec. Number _____ Federal Tax ID _____ State Tax ID _____
6. Nature of Business _____
USPS or SSA employee? Yes ___ No ___ If yes, monthly or quarterly? _____
7. If you are a farmer, how many employees do you have? _____
8. Total gross payroll 2022: _____
9. Would you like to receive a 1099? Yes ___ No ___
10. Date Business Started ___/___/___
(In Mason County)
11. Do you have employees in Mason County? Yes ___ No ___ If yes, how many? _____
Do you have sub-contractors in Mason County? Yes ___ No ___ (If yes, list information on back of form.)
12. IRS Accounting period:
_____ Calendar Year or _____ Fiscal Year Ends ___/___
13. Contact Person: Name, Address and Telephone Number: _____

I hereby certify that all information and statements herein are true and correct:

Signature _____ Title _____ Date _____

Please complete this form and return it back to our office within seven (7) days or email to tax@masoncountykentucky.us.

- Failure to complete and return this form will not exclude you from your tax liability and may result in penalty and interest charges incurred due to late filing of tax forms and payment.
- All sub-contractors are required to register with the Mason County Tax Administrator. Please provide a listing of all sub-contractors including mailing addresses with your questionnaire, copies of 1099 issued for work performed in Mason County.