

Mason County Fiscal Court
Regular Session
May 14, 2019
9:00 a.m.

Judge/Executive Joseph Pfeffer called the meeting to order. Present were Commissioner Joseph McKay (District 1), Commissioner Chris O'Hearn (District 2), Commissioner Phil Day (District 3), Assistant County Attorney Jackie Sue Wright, Deputy Judge/Executive Richard Newberry, Sheriff Patrick Boggs, County Treasurer Kim Muse, Todd Leonard and Joe Brown.

Judge/Executive Pfeffer introduced Steve Gunnell, Chief District Engineer for the Kentucky Transportation Cabinet's District 9. Mr. Gunnell discussed the ongoing road repair project for KY 3056. He said the district has received the geo-tech plans for the project and the next phase of the project will be to attain right-of-ways from property owners involved as well as contracts for the work.

Next, Judge/Executive Pfeffer introduced Jill Horn and Nick Vandover with the Kentucky Transportation Cabinet. Both were present to award Mason County discretionary road funds totaling \$614,350.00 to be used for resurfacing repairs for Johnson Road, Cabin Creek Road, Murphysville Road, Polecat Pike, Weaver Road and Nepton Road.

Representative John Sims was in attendance, along with family, friends and colleagues, to honor former Sheriff and former Judge/Executive Billy F. Ross, with the bridge dedication and unveiling of the sign designating the bridge located at mile marker 8.555 on the Licking River as the Billy F. Ross Memorial Bridge.

Judge/Executive Pfeffer announced to members of the court that Clay Buser is the newly appointed Emergency Management Director. Buser was among a pool of candidates interviewed by a committee of both city and county representatives and was selected by the committee. He replaces former Director Tim Nolder, who retired.

Resolution 19-19 – Appointment of Emergency Management Director

Motion made by Commissioner O'Hearn, seconded by Commissioner Day, to adopt **Resolution 19-9**, approving the appointment of Clay Buser as Director of Emergency Management and the appointment of Deputy Directors and the administration of oaths to all.

Commissioner McKay – Yes
Commissioner O'Hearn – Yes
Commissioner Day - Yes
Judge/Executive Pfeffer – Yes

Resolution 19-22 – Designation of Applicant’s Agent

Motion by Commissioner McKay, seconded by Commissioner Day, to approve **Resolution 19-22** regarding the designation of Clay Buser, Mason County Emergency Management Director, as Agent for Mason Fiscal Court to the State and Federal Emergency Management Agency.

Commissioner McKay – Yes
Commissioner O’Hearn – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

Licking Valley Adventures

Tracy Savage with Licking Valley Adventures spoke to members of the court about the group’s effort to promote tourism and economic development in the Licking Valley Region. Mason County was one of the founding counties of the group and is in its fourth year as a member. Other member counties included Bath, Bourbon, Bracken, Fleming, Harrison, Nicholas, Pendleton, and Robertson. The group is funded by dues from counties, cities, businesses, groups and members. Last year, Mason County paid \$500 in dues membership. This will be considered again while going through the budget process for fiscal year 2019-2020.

Comprehend Project

Lastly, Judge/Executive Pfeffer introduced David Green, with Comprehend, Inc. and Rebecca Cartmell who spoke about the expansion project at Comprehend. The newly constructed addition is named The Harriet Hord Cartmell Medical Building and is 25,303 square feet in size. A new component is total patient care and Dr. Pete Kambelos will be joining the staff to run the primary care office. The expansion is projected to cost \$7.5 million with \$3.4 million in federal and state tax credits and remaining amount being paid for with a loan through US Bank. Comprehend Inc. employs 180 people, 100 of which are in Mason County.

Approval of Minutes

Motion made by Commissioner Day and seconded by Commissioner McKay to approve the minutes from the April 9 regular meeting as presented.

Commissioner McKay – Yes
Commissioner O’Hearn – Yes
Commissioner Day - Yes
Judge/Executive Pfeffer – Yes

Road Department

Motion made by Commissioner Day, seconded by Commissioner O'Hearn to accept the April report as presented by Road Supervisor Joe Brown and attached hereto.

Commissioner McKay – Yes
Commissioner O'Hearn - Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

Maysville Police Chief Ron Rice thanked the road department for the resurfacing of Walton Pike.

Motion made by Commissioner McKay, seconded by Commissioner Day, for approval to purchase and pay for a 5610 Ford tractor from Jay Stewart for \$9500.00. The tractor will be used for mowing right-of-ways.

Commissioner McKay – Yes
Commissioner O'Hearn - Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

Animal Shelter

Motion made by Commissioner Day, seconded by Commissioner O'Hearn to accept the April report as presented by Deputy Judge/Executive Richard Newberry and attached hereto.

Commissioner McKay – Yes
Commissioner O'Hearn – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

Sheriff's Report

Motion by Commissioner McKay and seconded by Commissioner Day to accept the Monthly Tax Disbursement Report for April totaling \$96,673.54, as presented by Sheriff Patrick Boggs and attached hereto.

Commissioner McKay – Yes
Commissioner O'Hearn – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

Sheriff Boggs presented his Fee Settlement for 2018 with receipts totaling \$1,202,536.35, disbursements totaling \$1,202,536.35 of which \$12,758.43 were excess fees.

Motion made by Commissioner Day, seconded by Commissioner O’Hearn to accept the Sheriff’s Fee Settlement for 2018 as presented by Sheriff Boggs and attached hereto.

- Commissioner McKay – Yes
- Commissioner O’Hearn – Yes
- Commissioner Day - Yes
- Judge/Executive Pfeffer – Yes

Sheriff Boggs also presented his Tax Settlement for 2018 with disbursements as listed:

Mason County General Fund -	\$2,822,776.30
Mason County School District -	\$6,739,079.76
Mason County Public Library -	\$ 839,978.65
Mason County Extension Services	\$ 478,156.53
Mason County Health Department	\$ 890,202.44
City of Maysville	\$ 821,691.92
City of Dover	\$ 5,475.13
City of Germantown	\$ 6,226.02

Disbursements totaled \$12,603,586.75.

Motion made by Commissioner O’Hearn, seconded by Commissioner McKay to accept the Tax Settlement for 2018 as presented by Sheriff Boggs and attached hereto.

- Commissioner McKay – Yes
- Commissioner O’Hearn – Yes
- Commissioner Day - Yes
- Judge/Executive Pfeffer – Yes

The Monthly Vehicle Report for April was submitted for review.

Landfill Report

Motion by Commissioner McKay, seconded by Commissioner Day to accept the April report as submitted by Todd Leonard and attached hereto.

- Commissioner McKay – Yes
- Commissioner O’Hearn – Yes
- Commissioner Day – Yes
- Judge/Executive Pfeffer – Yes

Recycling Center Report

Motion by Commissioner O’Hearn, seconded by Commissioner McKay to accept the April report as submitted by Randy Hamm and attached hereto.

- Commissioner McKay – Yes
- Commissioner O’Hearn – Yes
- Commissioner Day – Yes
- Judge/Executive Pfeffer – Yes

Motion made by Commissioner Day, seconded by Commissioner McKay for approval to purchase and pay for a 2011 F150 Lariat crew cab truck from McFarland’s Chevrolet for \$19,000.00. The truck has four wheel drive and 88,000 miles and will replace the truck currently used for recycling.

- Commissioner McKay – Yes
- Commissioner O’Hearn – Yes
- Commissioner Day – Yes
- Judge/Executive Pfeffer – Yes

The old truck will be kept on-site for use.

Detention Center

Motion made by Commissioner O’Hearn, seconded by Commissioner Day to accept the April report as submitted by Jailer Lisa Kern-Yearly, presented by Judge/Executive Pfeffer and attached hereto.

- Commissioner McKay – Yes
- Commissioner O’Hearn – Yes
- Commissioner Day – Yes
- Judge/Executive Pfeffer – Yes

Motion made by Commissioner McKay, seconded by Commissioner O’Hearn approving and authorizing Jailer Yearly to enter an Adult Detention Agreement with Rowan County in which the Rowan County Detention Center would house inmates from the Mason County Detention Center in the event of a natural disaster or emergency situation. The cost would be \$35.00 per day per inmate. The agreement is attached hereto

- Commissioner McKay – Yes
- Commissioner O’Hearn – Yes
- Commissioner Day – Yes
- Judge/Executive Pfeffer – Yes

Treasurer's Report

Resolution 19-18 – Annual Standing Order to Pre-Approve Certain Recurring Expenses

Motion by Commissioner O'Hearn and seconded by Commissioner McKay to adopt **Resolution 19-18**, the annual standing order to pre-approve certain recurring expenses for fiscal year 2019-2020.

Commissioner McKay – Yes
Commissioner O'Hearn – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

Motion made by Commissioner Day, seconded by Commissioner O'Hearn to authorize the payment of claims, including additional claims totaling \$205,262.19, as presented and attached hereto.

Commissioner McKay – Yes
Commissioner O'Hearn – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

Motion made by Commissioner O'Hearn, seconded by Commissioner McKay to approve the Financial Statement as of April 30, 2019, as presented and attached hereto.

Commissioner McKay – Yes
Commissioner O'Hearn – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

Motion made by Commissioner McKay, seconded by Commissioner Day approving budget transfers in the amount of \$863,979.00.

Commissioner McKay – Yes
Commissioner O'Hearn – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

New Business

A. Ordinance 19-02 – Fiscal Year 2019-2020 Budget

This was the first reading of **Ordinance 19-02**, with the summary being read to fiscal court by County Treasurer Kim Muse. The second reading will be scheduled for the June fiscal court meeting. No action was taken.

B. Resolution 19-20 – Amending the Comprehensive Plan for Maysville/Mason County

Motion made by Commissioner Day, seconded by Commissioner McKay to adopt **Resolution 19-20**, which amends the Comprehensive Plan pertaining to historic preservation and requires historic issues to be addressed in all land use changes and development projects.

Commissioner McKay – Yes
Commissioner O’Hearn – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

C. Resolution 19-21 – Agreement with Kentucky Office of Homeland Security

Motion made by Commissioner McKay, seconded by Commissioner O’Hearn, authorizing Judge/Executive Pfeffer to enter into an agreement with KOHS for the purpose of applying for grant funds to purchase extrication equipment for the Washington Volunteer Fire Department.

Commissioner McKay – Yes
Commissioner O’Hearn – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

D. Acceptance of Bid – Washington Volunteer Fire Department Extrication Equipment

Motion made by Commissioner O’Hearn, seconded by Commissioner McKay, to accept the bid from Wynn Fire Equipment, LLC, for the purchase of three pieces of extrication equipment costing \$24,338.00. The extrication equipment will be paid for by grant funds from the Kentucky Office of Homeland Security and for use by the Washington Volunteer Fire Department.

Commissioner McKay – Yes
Commissioner O’Hearn – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

E. Acceptance of Bids – Buffalo Trace Road Commission

Motion by Commissioner McKay, seconded by Commissioner O’Hearn to accept and adopt the Buffalo Trace Road Commission Bidder’s Contact List for 2019 as presented and attached hereto,

Commissioner McKay – Yes
Commissioner O’Hearn – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

F. Appointment to Tax Assessment Appeals Board

Motion made by Commissioner O’Hearn, seconded by Commissioner Day to appoint Lloyd Schiltz to the Mason County Tax Assessment Appeals Board. This is a fiscal court appointment. The term will expire June 1, 2022.

Commissioner McKay – Yes
Commissioner O’Hearn – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

G. Ethics Commission Appointment

Motion made by Commissioner Day, seconded by Commissioner O’Hearn to approve the appointment of Bob Tribby to the Ethics Committee. Mr. Tribby will serve the unexpired term of Andrew Wood, who was elected a City Commissioner for Maysville. The term expires January 2022.

Commissioner McKay – Yes
Commissioner O’Hearn – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

H. Order 19-04 – Mason County Library Board Appointment

Motion made by Commissioner McKay, seconded by Commissioner O’Hearn, approving the appointment of Ellen Cartmell to the Mason County Public Library Board for a four-year term. The term will expire June 30, 2023.

Commissioner McKay – Yes
Commissioner O’Hearn – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

I. Fleming-Mason Airport Board Appointment

Judge/Executive Pfeffer informed the court that Tom Woosley has been reappointed to the Fleming-Mason Airport Board for a four-year term. The term expires May 31, 2023. This was a joint appointment by Judge/Executive Pfeffer and City of Maysville Mayor Charles Cotterill.

J. Surplus Property

Motion made by Commissioner Day, seconded by Commissioner McKay to accept the Surplus Property report as presented and attached hereto.

Commissioner McKay – Yes
Commissioner O’Hearn – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

K. Permit Report

The Permit Report was submitted for review. The report is attached hereto.

Other

Maysville Fire Chief Kevin Doyle submitted the April EMS report for review. The report is attached hereto.

Alex Hycza with Buffalo Trace Search and Rescue asked members of the court to consider providing the same financial support as in years past to the search and rescue team.

Commissioner Day recognized Tim Nolder for his years of service to the county as Emergency Management Director.

Judge/Executive Pfeffer introduced Tanner Fischer, who is a political science major at Morehead State University. Mr. Fischer is doing a county government internship this summer.

Sheriff Boggs announced that his department’s golf scramble, which benefits the Kentucky Sheriffs’ Boys and Girls Ranch, will be held on August 17, 2019, at Laurel Oaks Golf Course.

Having no further business, motion made by Commissioner McKay, seconded by Commissioner Day to adjourn.

Commissioner McKay – Yes
Commissioner O’Hearn – Yes
Commissioner Day - Yes
Judge/Executive Pfeffer – Yes


The next fiscal court meeting will be Tuesday, June 11, 2019 at 9:00 a.m.

Respectfully submitted on this the 14th day of May 2019:



Stephanie G. Schumacher
Fiscal Court Clerk

Approved for Review:



Joseph P. Pfeffer
Mason County Judge/Executive