

**Mason County Fiscal Court
Regular Session
June 9, 2020
9:00 a.m.**

Judge/Executive Joseph Pfeffer called the meeting to order. Present were Commissioner Joseph McKay (District 1), Commissioner Chris O'Hearn (District 2), Commissioner Phil Day (District 3), County Attorney John Estill, Deputy Judge/Executive Richard Newberry, Sheriff Patrick Boggs, Jailer Lisa Kern-Yearly, County Treasurer Kim Muse, Emergency Management Director Clay Buser, Landfill Manager Todd Leonard, Solid Waste Coordinator Arnold Dodge, Economic Development Director Owen McNeill, and Administrative Assistant Judy Birt.

APPOINTMENT OF ACTING COURT CLERK

Motion by Commissioner Day, seconded by Commissioner McKay, to appoint Judy Birt as the acting Court Clerk.

Commissioner McKay - Yes
Commissioner O'Hearn - Yes
Commissioner Day - Yes
Judge/Executive Pfeffer - Yes

APPROVAL OF MINUTES

May 12, 2020 Regular Meeting

Motion by Commissioner O'Hearn and seconded by Commissioner McKay, to approve the minutes from the May 12, 2020 regular meeting.

Commissioner McKay - Yes
Commissioner O'Hearn - Yes
Commissioner Day - Yes
Judge/Executive Pfeffer - Yes

SPECIAL GUEST

Alex Hyrcza updated the Fiscal Court on the operations/activities of Buffalo Trace Search and Rescue.

Judge Pfeffer presented Resolution 20-10, which outlines the responsibilities of the Mason Fiscal Court, Buffalo Trace Search and Rescue, and Mason County Emergency Management.

Motion by Commissioner McKay, seconded by Commissioner Day, to approve Resolution 20-10, effective July 1, 2020 through June 30, 2021, including funding at \$.25 per capital (\$2,031).

Commissioner McKay - Yes
Commissioner O'Hearn - Yes
Commissioner Day - Yes
Judge/Executive Pfeffer - Yes

ROAD DEPARTMENT

Motion by Commissioner Day, seconded by Commissioner O'Hearn, to accept the May 2020 report as presented and attached hereto.

Commissioner McKay - Yes
Commissioner O'Hearn - Yes
Commissioner Day - Yes
Judge/Executive Pfeffer - Yes

Judge Pfeffer reported that the paving of Hebron Road and the Sheriff's parking lot has been completed.

ANIMAL SHELTER

Motion by Commissioner O'Hearn and seconded by Commissioner McKay, to accept the May 2020 report as presented and attached hereto.

- Commissioner McKay - Yes
- Commissioner O'Hearn - Yes
- Commissioner Day - Yes
- Judge/Executive Pfeffer - Yes

SHERIFF'S REPORT

Motion by Commissioner O'Hearn and seconded by Commissioner Day, to accept the monthly Tax Disbursement Report for May 2020 totaling \$39,076.69 as presented by Sheriff Boggs and attached hereto.

- Commissioner McKay - Yes
- Commissioner O'Hearn - Yes
- Commissioner Day - Yes
- Judge/Executive Pfeffer - Yes

Motion by Commissioner McKay and seconded by Commissioner O'Hearn, to approve the 2019 Year Tax Settlement with the Mason Fiscal Court as presented and attached hereto.

- Commissioner McKay - Yes
- Commissioner O'Hearn - Yes
- Commissioner Day - Yes
- Judge/Executive Pfeffer - Yes

Sheriff Boggs reported that a new software program was used for taxes this year. He complimented the office workers on dealing with the new software and problems encountered.

The Monthly Vehicle Report for May 2020 was submitted for review and attached hereto.

Sheriff Boggs discussed two expenses on vendor claims. The first was \$3,000 for equipping and striping of the new explore, and the second was \$1,500 for computer/dock stations.

Sheriff Boggs provided an update on changes being made in his department, i.e. each officer ensure other officers do the correct thing, deputies take a more active role in public speaking to enable community to know each officer. He complimented the Court Security Officers and Deputies for their performance.

LANDFILL REPORT

Motion by Commissioner Day and seconded by Commissioner O'Hearn to accept the May 2020 report as presented and attached hereto.

- Commissioner McKay - Yes
- Commissioner O'Hearn - Yes
- Commissioner Day - Yes
- Judge/Executive Pfeffer - Yes

Mr. Leonard reported financing for the compactor had been solicited, with the best rate of 1.95% offered by US Bank. **Motion by Commissioner O’Hearn, second by Commissioner McKay, to authorize financing of the compact through US Bank at the rate of 1.95%.**

Commissioner McKay - Yes
Commissioner O’Hearn - Yes
Commissioner Day - Yes
Judge/Executive Pfeffer - Yes

RECYCLING

Todd Leonard reported they were interviewing for a driver. He discussed the future of recycling and the uncertainty of when inmate labor would resume. Recycling is currently being accepted at a centralized location, with the oversight of staff. Recyclables are much cleaner and there is less to sort through, which reduces the chances of spreading COVID-19.

Motion made by Commissioner Day and seconded by Commissioner O’Hearn, to accept the May 2020 Recycling Report as presented and attached hereto.

Commissioner McKay - Yes
Commissioner O’Hearn - Yes
Commissioner Day - Yes
Judge/Executive Pfeffer - Yes

SOLID WASTE

Motion made by Commissioner Day and second by Commissioner O’Hearn, to accept the May 2020 Solid Waste Report present by Arnold Dodge and attached hereto.

Commissioner McKay - Yes
Commissioner O’Hearn - Yes
Commissioner Day - Yes
Judge/Executive Pfeffer - Yes

Judge Pfeffer reported strong efforts are being attempted to clean up the County. He encouraged residents to notify the County of violators. Sheriff Boggs recommended that Facebook be used to assist in identifying offenders. County Attorney Estill recommended a tip-line to Facebook and Web page.

DETENTION CENTER REPORT

Motion was made by Commissioner McKay and seconded by Commissioner O’Hearn to accept the May 2020 Detention Center Report as presented by Jailer Lisa Kern-Yearly and attached hereto.

Commissioner McKay - Yes
Commissioner O’Hearn - Yes
Commissioner Day - Yes
Judge/Executive Pfeffer - Yes

Security Electronics System Update

Jailer Yearly reported three bids were received for the Security Electronics System Update. She reported the low bid was submitted by American Detention Services and recommended the bid be accepted. She reported that Options 2-5 are included in the bid amount of \$58,900. **Motion was made by Commissioner McKay and seconded by Commissioner Day, to approve the bid submitted by American Detention Services in the amount of \$58,900 and to authorize payment upon completion of the project.**

Commissioner McKay - Yes
Commissioner O'Hearn - Yes
Commissioner Day - Yes
Judge/Executive Pfeffer - Yes

Jailer Yeary requested permission to purchase a 2010 Dodge Caravan from McCracken County in the amount of \$6,000. The van is equipped, has 60,000, and in good condition. **Motion was made by Commissioner McKay and seconded by Commissioner Day, to authorize the purchase of the 2010 Dodge Caravan from McCracken County in the amount of \$6,000 and to authorize payment of vehicle upon possession.**

Commissioner McKay - Yes
Commissioner O'Hearn - Yes
Commissioner Day - Yes
Judge/Executive Pfeffer - Yes

EMERGENCY MANAGEMENT DIRECTOR

Clay Buser reported that the RAVE system is currently being phased in. Information is available on the County's web page and Facebook.

Commissioners expressed their appreciation to Mr. Buser for his reports/updates on COVID-19 and on a job well done.

TREASURER'S REPORT

Motion by Commissioner McKay and seconded by Commissioner O'Hearn, to authorize the payment of claims, including additional claims, totaling \$279,236.68 and attached hereto.

Commissioner McKay - Yes
Commissioner O'Hearn - Yes
Commissioner Day - Yes
Judge/Executive Pfeffer - Yes

Motion by Commissioner Day, seconded by Commissioner McKay, to approve the Financial Statement as of May 31, 2020 as presented and attached hereto.

Commissioner McKay - Yes
Commissioner O'Hearn - Yes
Commissioner Day - Yes
Judge/Executive Pfeffer - Yes

Motion by Commissioner McKay and seconded by Commissioner O'Hearn, to approve Budget Transfers in the amount of \$407,760 as presented and attached hereto.

Commissioner McKay - Yes
Commissioner O'Hearn - Yes
Commissioner Day - Yes
Judge/Executive Pfeffer - Yes

SECOND READING - ORDINANCE 20-02 FY 20-21 BUDGET

Treasurer Kim Muse reported the FY 20-21 Budget has been approved by the Department for Local Government. The budget has been amended from the First Reading whereby the Budget for General Funds was changed from \$6,439,476.76 to \$5,551,476.76. The total Budget of \$24,229,296.76 is approximately \$300,000 different from FY 19-20 Budget. **Motion made by Commissioner O'Hearn and seconded by Commissioner McKay, to adopt Ordinance 20-02**

accepting the FY 20-21 Budget as amended and approved by the Department for Local Government.

Commissioner McKay - Yes
Commissioner O'Hearn - Yes
Commissioner Day - Yes
Judge/Executive Pfeffer - Yes

Motion made by Commissioner Day and seconded by Commissioner O'Hearn, to exit Mason Fiscal Court meeting and enter into Mason County Public Properties meeting.

MASON COUNTY PUBLIC PROPERTIES

County Attorney John Estill reported the Public Properties Corporation was created as an entity to carry the long-term debt of the Fiscal Court. The PPC allows the Fiscal Court to enter into bond issues and mortgages without the entire principal sum outstanding being shown in the budget.

Motion made by Director Day and seconded by Director McKay, to elect Secretary pro-tem Judy Birt for the meeting.

Director McKay - yes
Director O'Hearn - yes
Director Day - yes
President Pfeffer - yes

Motion was made by Director O'Hearn and seconded by Director McKay, to re-elect the current slate of officers: President - Judge/Executive Joseph P. Pfeffer, Treasurer - County Treasurer Kim Muse, and Secretary - Fiscal Court Clerk Stephanie Schumacher.

Director McKay - yes
Director O'Hearn - yes
Director Day - yes
President Pfeffer - yes

There being no further business, **motion was made by Director Day and seconded by Director O'Hearn, to adjourn the Public Properties meeting and enter into the Mason Fiscal Court meeting.**

Director McKay - yes
Director O'Hearn - yes
Director Day - yes
President Pfeffer - yes

NEW BUSINESS

Resolution 20-09 - Authorizing CARES Funding

Judge Pfeffer reported that Mason County has been allotted \$581,168 in Kentucky's share of the Corona Relief Program. **Motion by Commissioner Day and seconded by Commissioner O'Hearn, to adopt Resolution 20-09 as presented and attached thereto.**

Justice Center - Cleaning Agreement

Bids were advertised for the cleaning of the Justice Center. The best lowest bid was received from Brenda Ritchie, who has been approved by the Administrative Office of the Courts. **Motion by Commissioner McKay, second by Commissioner O'Hearn, to enter into an Agreement with Brenda Ritchie for the cleaning of the Justice Center as presented and attached thereto.**

Commissioner McKay - Yes
Commissioner O'Hearn - Yes
Commissioner Day - Yes
Judge/Executive Pfeffer - Yes

County Attorney Estill expressed his thanks to Judge Pfeffer and the road department employees. Pews were removed from the District Court room and chairs were installed to allow social distancing.

SURPLUS REPORT

Motion by Commissioner O'Hearn and seconded by Commissioner Day to accept the Surplus Report as presented and attached hereto.

Commissioner McKay - Yes
Commissioner O'Hearn - Yes
Commissioner Day - Yes
Judge/Executive Pfeffer - Yes

OTHER

There was no other business to report.

COMMUNICATIONS FROM JUDGE/EXECUTIVE AND COMMISSIONERS


- Judge Pfeffer provided an update on weight restrictions for the Simon Kenton Bridge.
- Kentuckians 4 Medical Marijuana Golf Scramble - July 24, 2020

ADJOURNMENT

Motion by Commissioner Day and seconded by Commissioner McKay to adjourn the meeting.


Commissioner McKay - Yes
Commissioner O'Hearn - Yes
Commissioner Day - Yes
Judge/Executive Pfeffer - Yes

Respectfully submitted on this the 9th day of June 2020:



Judith A. Birt
Acting Mason County Clerk

Approved for Review:



Joseph P. Pfeffer
Mason County Judge/Executive