

Mason County Fiscal Court  
Regular Session  
May 12, 2020  
9:00 a.m.

Judge/Executive Joseph Pfeffer called the meeting to order. Present were Commissioner Joseph McKay (District 1), Commissioner Chris O’Hearn (District 2), Commissioner Phil Day (District 3), County Attorney John Estill, Deputy Judge/Executive Richard Newberry, Sheriff Patrick Boggs, County Treasurer Kim Muse, Landfill Manager Todd Leonard, Solid Waste Coordinator Arnold Dodge, Emergency Management Director Clay Buser and Economic Development Executive Director Owen McNeill.

Judge/Executive welcome all those who were watching the meeting via Facebook. The fiscal court meeting was live streamed in compliance with COVID-19 social distancing and spacing recommendations.

**Approval of Minutes**

Motion made by Commissioner Day and seconded by Commissioner O’Hearn to approve the minutes from the April 14 regular meeting as presented.

Commissioner McKay – Yes  
Commissioner O’Hearn – Yes  
Commissioner Day - Yes  
Judge/Executive Pfeffer – Yes

**RAVE Alert System**

Emergency Management Director Clay Buser spoke to members of the court about the existing emergency notification system used by the city and county called Code Red. This is a disaster alert program that has been used in the county for approximately 15 years. This system charges by the minute so jurisdictions have to be thoughtful about what alerts are transmitted due to the cost. The RAVE Alert System offers unlimited notification and unlimited access. Other agencies would be able to use the system for notification of road outages or boil water advisories, for example. The cost is \$4,000.00 for the year. Director Buser will also speak with city officials about splitting the cost of the program with the county. The Code Red contract ends June 30, 2020, while the RAVE Alert System contract will begin on June 1, 2020. Director Buser said this will allow time for training on the new program as well as planning an advertising campaign to encourage people to sign up on the new system to receive notifications.

Motion made by Commissioner O’Hearn, seconded by Commissioner Day to approve entering into a contract with the City of Maysville and split the cost of \$4,000.00 for the purchase of the RAVE Alert System.

Commissioner McKay – Yes  
Commissioner O’Hearn – Yes  
Commissioner Day - Yes  
Judge/Executive Pfeffer – Yes

Director Buser also announced that the Operations Center has moved from Response Mode to Stabilization Mode with the COVID-19 pandemic.

Court members thanked Director Buser for all his effort and hard work.

**Road Department**

Motion made by Commissioner McKay, seconded by Commissioner O’Hearn to accept the April report as submitted by Road Supervisor Joe Brown, presented by Judge/Executive Pfeffer and attached hereto.

Commissioner McKay – Yes  
Commissioner O’Hearn - Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

**Resolution 20-06 – County Road Aid Cooperative Agreement**

This Resolution replaces Resolution 20-03, due to the uncertain impact COVID-19 pandemic has caused so far on revenues generated from motor fuels and motor vehicle usage taxes. The County’s apportionment of County Road Aid Funds is amended to \$699,229.47, which is a reduction of \$97,824.93 of the original amount apportioned.

Motion made by Commissioner McKay, seconded by Commissioner Day to approved Resolution 20-06, which replaces Resolution 20-03, and amends the county’s apportionment of road aid funding to \$699,229.47.

Commissioner McKay – Yes  
Commissioner O’Hearn - Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

### **Animal Shelter**

Motion made by Commissioner Day, seconded by Commissioner O'Hearn to accept the April report as presented by Richard Newberry and attached hereto.

Commissioner McKay – Yes  
Commissioner O'Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

### **Sheriff's Report**

Motion by Commissioner O'Hearn and seconded by Commissioner Day to accept the Monthly Tax Disbursement Report for April totaling \$447,061.84, as presented by Sheriff Patrick Boggs and attached hereto.

Commissioner McKay – Yes  
Commissioner O'Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Sheriff Boggs noted that the remaining unpaid tax bills will be turned over to the county clerk's office at the close of business on Friday, May 15. He reported 99 percent of the tax bills have been collected.

The Monthly Vehicle Report for April was submitted for review.

Judge/Executive Pfeffer informed the court that the parking lot next to the sheriff's office will be prepped for resurfacing. The parking lot will then be paved and have parking spaces marked.

### **Landfill Report**

Motion by Commissioner Day, seconded by Commissioner O'Hearn to accept the April report as presented by Todd Leonard and attached hereto.

Commissioner McKay – Yes  
Commissioner O'Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Landfill Manager Todd Leonard reported that the Landfill Committee met on April 30, 2020, at 2 p.m. to open sealed bids that had been received for the purchase of a compactor. Five bids were received and read aloud. Two bids were not considered because they did not meet the minimum specs required. The committee discussed the remaining three bids recommended the purchase of the Boyd Cat 826K for \$744,464.00. Manager Leonard that although this unit is not the least expensive listed, it is eligible for the certified rebuild program and the ease of getting

parts for it with Caterpillar having 23 locations with available parts for this machine at each of the locations. There are also 25 certified techs in our service area.

Motion made by Commissioner Day, seconded by Commissioner O'Hearn to accept the recommendation of the Landfill Committee and approve the purchase of the Boyd Cat 826K for \$744,464.00.

Commissioner McKay – Yes  
Commissioner O'Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Motion made by Commissioner O'Hearn, seconded by Commissioner McKay for approval for the treasurer to pay for the purchase of the Boyd Cat 826K and research financing options for the purchase.

Commissioner McKay – Yes  
Commissioner O'Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

### **Recycling Center Report**

Motion by Commissioner O'Hearn, seconded by Commissioner McKay to accept the April report as presented by Landfill Manager Todd Leonard and attached hereto.

Commissioner McKay – Yes  
Commissioner O'Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Judge/Executive Pfeffer spoke about the status of recycling in the county. The center is open to customers and offers a drive-thru convenience that allows the customer to sort his recyclable items into labeled containers. At this time, the work release program for inmates at the Detention Center has been suspended indefinitely by the Department of Corrections.

### **Solid Waste Report**

Motion made by Commissioner Day, seconded by Commissioner O'Hearn to accept the April report as presented by Arnold Dodge and attached hereto.

Commissioner McKay – Yes  
Commissioner O'Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Coordinator Dodge informed the court he had 19 open cases and has completed and closed out 13 of those. He also said over 1,100 pounds of roadside litter has been picked up over 19.4 miles of road in the county.

### **Detention Center**

Motion made by Commissioner Day, seconded by Commissioner O'Hearn to accept the April report as presented by Jailer Lisa Kern-Yearly and attached hereto.

Commissioner McKay – Yes  
Commissioner O'Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Motion made by Commissioner O'Hearn, seconded by Commissioner McKay authorizing Judge/Executive Pfeffer to enter into an agreement with Rowan County Fiscal Court for the emergency housing, care and custody of inmates at the Mason County Detention Center if needed. The agreement is attached hereto.

Commissioner McKay – Yes  
Commissioner Walters – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

County Attorney Estill drew attention to the low number of inmate population at the detention center currently. He said he has been working with law enforcement and the courts to find other options beside incarceration for offenders. Judge/Executive Pfeffer noted that the county could not afford medical bills related to a coronavirus outbreak in the detention center. Sheriff Boggs said that although these people are not going to the detention center at this time, they are being charged and given a court date to appear at a later time.

### **Treasurer's Report**

Motion made by Commissioner McKay, seconded by Commissioner Day to authorize the payment of claims, including additional claims totaling \$25,671.40, as presented and attached hereto.

Commissioner McKay – Yes  
Commissioner O'Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Motion made by Commissioner Day, seconded by Commissioner O'Hearn to approve the Financial Statement as of April 30, 2020, as presented and attached hereto.

Commissioner McKay – Yes  
Commissioner O'Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Motion made by Commissioner O'Hearn, seconded by Commissioner McKay approving Budget Transfers in the amount of \$174,632.00.

Commissioner McKay – Yes  
Commissioner O'Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Treasurer Muse informed members of the court that the Department for Local Government is still reviewing the budget submitted for fiscal year 2020-2021. Therefore, a special meeting will be scheduled for second reading and approval.

#### **Mason County Public Properties**

Mason County Public Properties did not meet.

#### **New Business**

#### **Resolution 20-07 – CDBG Grant Application**

Motion made by Commissioner Day, seconded by Commissioner McKay authorizing the filing of Kentucky Community Development Block Grant application by the Mason County Fiscal Court for renovations and upgrades to the existing senior housing.

Commissioner McKay – Yes  
Commissioner O'Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

### **Resolution 20-08 – BTADD CDBG Project Administration**

Motion made by Commissioner McKay, seconded by Commissioner O’Hearn to authorize the Buffalo Trace Area Development District, as the local area development district, to provide administration for the senior housing renovation and upgrade project.

Commissioner McKay – Yes  
Commissioner O’Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Motion made by Commissioner McKay, seconded by Commissioner O’Hearn for approval to move forward with a request for a qualifications solicitation to secure an architect for the senior housing renovation and upgrade project. The architect will guide planning and create specifications that can be bid out through the competitive bid process. Buffalo Trace Area Development District will handle the entire Request for Proposal process. Advertising for the project in the local newspaper will be paid for by the fiscal court.

Commissioner McKay – Yes  
Commissioner O’Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Motion made by Commissioner Day, seconded by Commissioner O’Hearn to advertise and hold a public hearing, compliant with COVID-19 standards, for the CDBG application. Buffalo Trace Area Development District will organize the hearing and advertising for the hearing will be done by and paid by the fiscal court.

Commissioner McKay – Yes  
Commissioner O’Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

### **Mason County Extension Office Budget**

The Mason County Extension Office Budget for 2020-2021 was submitted to the court for review. Also included with the budget were 5 and 10-year financial plans. These are attached hereto.

### **Surplus Report**

No surplus report was submitted.

### **Permit Report**

No permit report was submitted.

## EMS Report

Fire Chief Kevin Doyle with the Maysville Fire Department submitted the April EMS Report for review. The report is attached hereto.

Judge/Executive Pfeffer and members of the court extended their congratulations to all graduates this year.

Judge/Executive Pfeffer gave some updates on road repairs throughout the county. The Simon Kenton is scheduled to open this month after completing some rust-proofing work on some of the cables. Bridge repairs are being done on US 68 at Lawrence Creek at mile marker 17. There are narrow lanes, barrier walls, no wide loads allowed and a speed limit of 35 miles per hour. The project on KY 3056 is scheduled to be completed by the end of May or beginning of June.

Having no further business, motion made by Commissioner Day, seconded by Commissioner O'Hearn to adjourn.

Commissioner McKay – Yes  
Commissioner O'Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

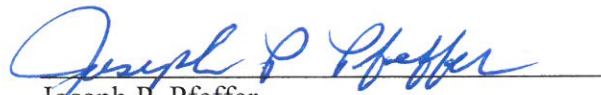
The next fiscal court meeting will be Tuesday, June 9, 2020, at 9:00 a.m.

Respectfully submitted on this the 12<sup>th</sup> day of May 2020:



Stephanie G. Schumacher  
Fiscal Court Clerk

Approved for Review:



Joseph P. Pfeffer  
Mason County Judge/Executive