

Mason County Fiscal Court  
Regular Session  
Jan. 12, 2021  
9:00 a.m.

Judge/Executive Joseph Pfeffer called the meeting to order. Present were Commissioner Joseph McKay (District 1) via Zoom, Commissioner Chris O'Hearn (District 2), Commissioner Phil Day (District 3), County Attorney John Estill via Zoom, Assistant County Attorney Jackie Sue Wright via Zoom, Deputy Judge/Executive Richard Newberry, Sheriff Patrick Boggs, Jailer Lisa Kern-Yearly via Zoom, County Treasurer Kim Muse, Solid Waste Coordinator Arnold Dodge, Emergency Management Director Clay Buser via Zoom, Maysville-Mason County Industrial Development Director Owen McNeill and Administrative Assistant Judy Birt.

**Approval of Minutes – Dec. 15, 2020**

Motion made by Commissioner Day and seconded by Commissioner O'Hearn to approve the minutes from the Dec. 15 regular meeting as presented.

Commissioner McKay – Yes  
Commissioner O'Hearn – Yes  
Commissioner Day - Yes  
Judge/Executive Pfeffer – Yes

**Approval of Minutes – Dec. 23, 2020**

Motion made by Commissioner Day and seconded by Commissioner O'Hearn to approve the minutes from the Dec. 23 special meeting as presented.

Commissioner McKay – Yes  
Commissioner O'Hearn – Yes  
Commissioner Day - Yes  
Judge/Executive Pfeffer – Yes

**Ordinance 20-06 – Second Reading, Zoning Map Amendment**

County Attorney Estill read Ordinance 20-06 in summary before the court. Ordinance 20-06 calls for a zoning map amendment for a 2.00-acre parcel on KY 9, west of Maysville, Kentucky, from an A-2 Agricultural to B-2 Highway Business for the purpose of building a Dollar General Store.

Motion made by Commissioner O’Hearn, seconded by Commissioner McKay to adopt Ordinance 20-06, as read in summary by County Attorney Estill and attached hereto.

Commissioner McKay – Yes  
Commissioner O’Hearn – Yes  
Commissioner Day - Yes  
Judge/Executive Pfeffer – Yes

**Road Department**

Motion made by Commissioner Day, seconded by Commissioner O’Hearn to accept the December report as submitted by Road Supervisor Joe Brown and attached hereto.

Commissioner McKay – Yes  
Commissioner O’Hearn - Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

**Animal Shelter**

Motion made by Commissioner O’Hearn, seconded by Commissioner McKay to accept the December report as submitted by Deputy Judge/Executive Newberry and attached hereto.

Commissioner McKay – Yes  
Commissioner O’Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

**Sheriff’s Report**

Motion by Commissioner Day, seconded by Commissioner O’Hearn accept the Franchise Monthly Tax Disbursement Report for December totaling \$2,858,154.05, and the Property Tax Monthly Tax Disbursement Report for December totaling \$1,695,534.03, as presented by Sheriff Patrick Boggs and attached hereto. Sheriff Boggs said his office has collected 1.3 million dollars more than this time last year.

Commissioner McKay – Yes  
Commissioner O’Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

The Mason County Sheriff’s Office Monthly Vehicle Report for December was submitted for review.

### **Landfill Report**

Motion by Commissioner McKay, seconded by Commissioner Day to accept the December report as submitted by Todd Leonard and attached hereto.

Commissioner McKay – Yes  
Commissioner O’Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

### **Recycling Center Report**

Motion by Commissioner Day, seconded by Commissioner O’Hearn to accept the December report as submitted by Randy Hamm and attached hereto.

Commissioner McKay – Yes  
Commissioner O’Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Commissioner O’Hearn proposed setting up a more convenient location for customers to drop off their recycling as opposed to having to travel to the recycling center. Judge/Executive Pfeffer agreed but said the site would have to be staffed, so as to make sure the items for recycling were being sorted properly and the drop off was not used as a dumping container.

### **Solid Waste Report**

Motion made by Commissioner McKay, seconded by Commissioner O’Hearn to accept the December report as presented by Arnold Dodge and attached hereto.

Commissioner McKay – Yes  
Commissioner O’Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

### **Detention Center**

Motion made by Commissioner O’Hearn, seconded by Commissioner Day to accept the December report as presented by Jailer Lisa Kern-Yearly, and attached hereto.

Commissioner McKay – Yes  
Commissioner O’Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

### **Treasurer's Report**

Motion made by Commissioner McKay, seconded by Commissioner O'Hearn to authorize the payment of claims, including additional claims totaling \$38,551.40, as presented and attached hereto.

Commissioner McKay – Yes  
Commissioner O'Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Motion made by Commissioner Day, seconded by Commissioner O'Hearn to approve the Financial Statement as of December 31, 2020, as presented and attached hereto.

Commissioner McKay – Yes  
Commissioner O'Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Motion made by Commissioner O'Hearn, seconded by Commissioner McKay authorizing budget transfers totaling \$72,974.00 as presented and attached hereto.

Commissioner McKay – Yes  
Commissioner O'Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Motion made by Commissioner O'Hearn, seconded by Commissioner McKay to approve the Quarterly Investments Journal as of December 31, 2020 as presented and attached hereto.

Commissioner McKay – Yes  
Commissioner O'Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

### **Mason County Public Properties**

Mason County Public Properties did not meet.

### **Voting Machine Bid**

Mason County Fiscal Court advertised for bid proposals for the purchase of new voting machines and equipment. One bid was submitted for consideration. The bid submitted was by Harp Enterprises, Inc. for \$128,015.52.

Motion made by Commissioner O’Hearn, seconded by Commissioner McKay to approve the bid as submitted by Harp Enterprises for the purchase of election equipment in the amount of \$128,015.52, and approval for County Treasurer Muse to enter into a lease purchase agreement with US Bank for the cost of the voting machines and equipment.

Commissioner McKay – Yes  
Commissioner O’Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

**BTSAR Pass-thru Grant**

The Buffalo Trace Search and Rescue was awarded \$1,750.00 toward the purchase of a sonar unit to be used in water search and rescues. The amount awarded is 70 percent of the total price. Mason County Fiscal Court will be responsible for the remaining 30 percent, which totaled \$750.00.

Motion made by Commissioner Day, seconded by Commissioner O’Hearn to authorize Judge/Executive Pfeffer to enter into an agreement with Kentucky Emergency Management for the acceptance of the grant.

Commissioner McKay – Yes  
Commissioner O’Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

**Web Page Design**

Judge/Executive Pfeffer explained to members of the court that the county is currently paying an annual fee of \$4000.00 to a vendor for the web page the county is currently using. All updates or new information has to be sent to the vendor to be added to the web page. In addition, the web page needs to be compliant with the Americans for Disability Act standards. Fran Sarver, an independent contractor, proposed a one-time project fee would be charged to the county for the design and setup of a new web page. All updates and information content changes would be done in-house. Additional charges would only apply if work on the web page would require substantial time.

Motion by Commissioner Day, seconded by Commissioner O’Hearn to support the proceeding of new web page as designed by Fran Sarver with a one-time project fee charged to the county.

Commissioner McKay – Yes  
Commissioner O’Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

## **Ethics Board**

No appointment was to the ethics board at this time.

## **Western Mason Sanitation**

Judge/Executive nominated Janet Musson to be reappointed to the Western Mason Sanitation Board for a term of four years. Her term will expire December 31, 2024.

Motion made by Commissioner O'Hearn, seconded by Commissioner McKay to approve the reappointment of Janet Musson to the Western Mason Sanitation Board for a term of four years.

Commissioner McKay – Yes  
Commissioner O'Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

## **Surplus Report**

The January Surplus report listed 12 handguns Sheriff Boggs wanted to trade-in toward the purchase of new handguns for the sheriff's office.

Motion made by Commissioner Day, seconded by Commissioner O'Hearn to approve the surplus report as presented by Sheriff Boggs and the trade-in of the hand guns listed toward the purchase of new hand guns for the sheriff's office.

Commissioner McKay – Yes  
Commissioner O'Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Sheriff Boggs asked members for a correction to his report presented earlier in the meeting. The report showing disbursements totaling \$42,304.58 was the total for monthly commissions for the sheriff's office and not disbursements paid to the taxing districts. This report needs to be redacted from the original report presented.

Motion made by Commissioner Day, seconded by Commissioner O'Hearn to approve the correction/redaction of the sheriff's report as stated by Sheriff Boggs.

Commissioner McKay – Yes  
Commissioner O'Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

**Permit Report**

The Permit Report for December was submitted for review and attached hereto.

**EMS Report**

Fire Chief Kevin Doyle with the Maysville Fire Department submitted the December EMS Report for review. The report is attached hereto.

**Other Business**


Judge/Executive Pfeffer informed members of the court that East Kentucky Power Cooperative (EKPC) had attained a permit allowing it to haul material. In exchange for commercial use of the roadway, EKPC will protect the roadway by plating it and is responsible for signage, flagmen and traffic control devices for the public safety. Once EKPC finishes hauling material, the road plate will be removed and the road inspected for any damage that may have occurred.

Having no further business, motion made by Commissioner Day, seconded by Commissioner O'Hearn to adjourn.


Commissioner McKay – Yes  
Commissioner O'Hearn – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

The next fiscal court meeting will be Tuesday, February 9, 2020, at 9:00 a.m.

Respectfully submitted on this the 12<sup>th</sup> day of January 2021:

  
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Stephanie G. Schumacher  
Fiscal Court Clerk

Approved for Review:

  
\_\_\_\_\_  
Commissioner Phil Day  
Pursuant to Authority of KRS 67.705(1)  
Acting in Vacancy of Office of Judge Executive