

Mason County Fiscal Court
Regular Session
July 11, 2017
9:00 a.m.

The meeting was called to order by Judge/Executive Joseph Pfeffer. Present were Commissioner Joseph McKay (District 1), Commissioner Annette Walters (District 2), Commissioner Phil Day (District 3), County Attorney John Estill, Assistant County Attorney Jackie Sue Wright, Deputy Judge/Executive Richard Newberry, Sheriff Patrick Boggs, County Treasurer Kim Muse, Jailer Lisa Kern-Yearly, Todd Leonard and Steve Frodge.

Randall Loman, Economic Development Director of the Maysville Mason County Industrial Development Authority presented a monthly report for June.

Judge/Executive Pfeffer recognized George Larger, Planning and Zoning Administrator, who was in attendance.

Motion made by Commissioner Walters and seconded by Commissioner Day to approve the minutes from the June 13 regular meeting as presented.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day - Yes
Judge/Executive Pfeffer – Yes

Motion made by Commissioner Day and seconded by Commissioner Walters to approve the minutes from the June 14 special meeting as presented.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day - Yes
Judge/Executive Pfeffer – Yes

Road Department

Motion made by Commissioner McKay and seconded by Commissioner Day to accept the June report as submitted by Road Supervisor Joe Brown, presented by Judge/Executive Pfeffer and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

Sheriff's Report

Motion by Commissioner Day and seconded by Commissioner Walters to accept the Monthly Tax Disbursement Report for June totaling \$70,583.99, as presented by Sheriff Patrick Boggs and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

The Monthly Vehicle Report was submitted for review.

Sheriff Boggs requested that several items from his office be added to the surplus list for June. Various pieces of brown leather gear used with the previous uniform worn by the members of the Sheriff's department will either be sold or transferred to the Mason County Detention Center to be used by detention employees for training, according to Sheriff Boggs. The brown uniforms will be donated to the Maysville Players for use in its productions. Sheriff Boggs explained that all the insignia for the sheriff's department will be removed prior to the donation. Lastly, the sheriff's office is using new digital radios that were purchased by a grant from Buffalo Trace. Sheriff Boggs said he will either trade or sell the old radios and use the proceeds to purchase additional digital radios not covered by the grant.

Lastly, Sheriff Boggs requested that a Glock 22 (Serial number PLL885) and three magazines also be surplused in order to sell the firearm to Steve Fitch, who retired as a deputy sheriff from the Mason County Sheriff's Office. This was the firearm Deputy Fitch used while serving as deputy sheriff.

Motion made by Commissioner Day and seconded by Commissioner Walters approving the sale of the Glock 22 (Serial number PLL885) and the three magazines to retired deputy sheriff Steve Fitch for a retail value of \$300.00.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

Members of the court thanked Deputy Fitch for his years of service.

Landfill Report

Motion by Commissioner Day and seconded by Commissioner McKay to accept the June report as presented by Todd Leonard and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

Recycling Center Report

Motion by Commissioner Walters and seconded by Commissioner McKay to accept the June report as presented by Steve Frodge and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

Steve spoke with members of the court about considering discontinuing the aluminum can buy-back program. He explained this would be done mainly for two reasons. The first is so as not to be in competition with private business. The second reason is to limit customer access to the inmate work crew to prevent the distribution of contraband. Steve said he would speak with someone at Butler Recycling about continuing the program there for non-profit organizations.

Motion made by Commissioner McKay and seconded by Commissioner Day to approve the purchase of a glass-recycling machine from Glass Aggregate Systems for \$59,500.00, as was quoted in the bid submitted to fiscal court and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

Solid Waste Report

Motion made by Commissioner Day and seconded by Commissioner McKay to accept the June report as presented by Steve Frodge and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

Motion made by Commissioner Day and seconded by Commissioner McKay to adopt **Resolution 17-15**, which adopts the five year Area Solid Waste Management Plan as presented and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

Detention Center

Motion made by Commissioner Walters and seconded by Commissioner McKay to accept the June report as submitted by Jailer Lisa Kern-Yearly and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

Motion made by Commissioner Walters and seconded by Commissioner Day to renew the contract with Comprehend Inc. for the SAP Program at the Mason County Detention Center. The contract has the same terms as the previous year's contract.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

Motion made by Commissioner Walters and seconded by Commissioner McKay to enter into a contract, upon approval from legal counsel, with Southern Health Partners to provide medical services to the inmates at the jail.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

Judge/Executive Pfeffer discussed a proposed plan for security upgrades for the detention center. Ameresco has been working on this project.

Jailer Kern-Yearly proposed to members of the court purchasing a full body scanner for use at the detention center. Jailer Kern-Yearly said the scanner would be especially helpful in detecting contraband when inmates return to the detention center from work release programs. The scanner would be paid for from commissary funds.

Animal Shelter

Motion made by Commissioner McKay and seconded by Commissioner Walters to accept the June report as submitted by Roger Mullikin, presented by Deputy Judge/Executive Newberry and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

Treasurer's Report

Motion made by Commissioner Walters and seconded by Commissioner Day to authorize the payment of claims, including additional claims in the amount of \$448,494.12, as presented and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

Motion made by Commissioner Day and seconded by Commissioner McKay approving payment of a refund in the amount of \$83.22 to a customer who had pre-paid her garbage bill and has since moved from the area.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

Motion made by Commissioner Walters and seconded by Commissioner McKay to approve the Financial Statement as of June 30, 2017, as presented and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

Motion made by Commissioner Walters and seconded by Commissioner McKay to approve the Quarterly Investment Journal as of June 30, 2017, as presented and attached hereto.

- Commissioner McKay – Yes
- Commissioner Walters – Yes
- Commissioner Day – Yes
- Judge/Executive Pfeffer – Yes

Motion made by Commissioner McKay and seconded by Commissioner Walters to adopt **Order-17-08**, which approves the following fund transfers:

General Fund to Jail Fund	\$300,000.00
General Fund to LGEA Fund	\$400,000.00
General Fund to Solid Waste Fund	\$400,000.00
General Fund to Road Fund	\$500,000.00
General Fund to Federal Grants Fund	\$150,000.00
General Fund to State Grants Fund	\$ 50,000.00
General Fund to Landfill Fund	\$100,000.00
Federal Grants Fund to General Fund	\$100,000.00
State Grants Fund to General Fund	\$ 50,000.00.

- Commissioner McKay – Yes
- Commissioner Walters – Yes
- Commissioner Day – Yes
- Judge/Executive Pfeffer – Yes

Motion made by Commissioner McKay and seconded by Commissioner Walters approving the annual settlement as of June 30, 2017, for fiscal year 2016-2017, as presented and attached hereto.

- Commissioner McKay – Yes
- Commissioner Walters – Yes
- Commissioner Day – Yes
- Judge/Executive Pfeffer – Yes

Motion made by Commissioner Walters and seconded by Commissioner Day to approve the salaries for employees of Mason County Fiscal Court for fiscal year 2017-2018, in accordance with statute KRS 64.530(1), as presented and attached hereto.

- Commissioner McKay – Yes
- Commissioner Walters – Yes
- Commissioner Day – Yes
- Judge/Executive Pfeffer – Yes

Motion made by Commissioner Day and seconded by Commissioner McKay to approve the surplus listing for July as presented and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day – Yes
Judge/Executive Pfeffer – Yes

Ordinance 17-09 – Establishing Speed Limits for County Roadways – 2nd Reading

Motion made by Commissioner McKay and seconded by Commissioner Walters to adopt Ordinance 17-09 as read in summary by County Attorney Estill and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day - Yes
Judge/Executive Pfeffer – Yes

Ordinance 17-10 – Reclassification of Bradford Property – 2nd Reading

Motion made by Commissioner Walters and seconded by Commissioner McKay to adopt Ordinance 17-10, with noted changes, as read in summary by County Attorney Estill and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day - Yes
Judge/Executive Pfeffer – Yes

Ordinance 17-11 – Planning and Zoning fees for Mason County

This was the first reading of Ordinance 17-11, with the summary being read to fiscal court by County Attorney Estill. The second reading will be scheduled for the next fiscal court meeting. No action was taken.

Resolution 17-13 – Agreement with Department for Local Government for Energy Efficiency and Conservation Grant

Motion made by Commissioner McKay and seconded by Commissioner Day adopting Resolution 17-13, authorizing Judge/Executive Pfeffer to sign any documents needed to facilitate the project with DLG for an Energy and Efficiency Conservation Grant in the amount of \$80,000.00.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day - Yes
Judge/Executive Pfeffer – Yes

Motion made by Commissioner McKay and seconded by Commissioner Walters to accept the Energy Services Agreement as proposed by Ameresco for a project total of \$634,176.00, with \$450,000.00 of the total to be financed over a 12-year term, subject to approval by County Attorney Estill and County Treasurer Muse.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day - Yes
Judge/Executive Pfeffer – Yes

Motion made by Commissioner Walters and seconded by Commissioner Day approving the amendment to the Flexible Spending Account, allowing an annual increase in the maximum employee FSA contribution to \$2,600.00, effective July 1, 2017.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day - Yes
Judge/Executive Pfeffer – Yes

Motion made by Commissioner Walters and seconded by Commissioner Day approving the contract with the Mason County District Health Department to provide TB skin tests, Tetanus and Diphtheria vaccinations and Hepatitis B vaccinations to employees of Mason County Fiscal Court at the prices agreed upon in the contract.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day - Yes
Judge/Executive Pfeffer – Yes

Motion made by Commissioner McKay and seconded by Commissioner Day to use RCS for the P25 radio system for emergency responders countywide. The E-911 Communications committee met to reevaluate the bids submitted by RCS and Motorola. Motorola agreed to set aside the court's prior approval and begin again with the process. The committee, after further review, decided to use RCS.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day - Yes
Judge/Executive Pfeffer – Yes

The permit report was submitted for review.

Members of the court discussed the two bids that were submitted by Brian Bros. Painting and Restoration, LLC and Rizzo Brothers, Inc. for painting the old courthouse building. Prior to painting the courthouse, members felt the courthouse needed to be evaluated for repairs to the columns and thus decided to wait to paint the courthouse until after determining what renovations may be needed and the costs involved.

The City of Germantown requested financial help with improvements to its baseball park located next to the Germantown Volunteer Fire Department. No action was taken.

Judge/Executive Pfeffer announced to members of the court that Grant Felice has been hired as Coordinator for the Cummins Nature Preserve. Mr. Felice's main goals with the nature preserve are to spread the word about all the preserve has to offer, to plan special events on a monthly basis and maintenance and safety planning.

Motion made by Commissioner McKay and seconded by Commissioner Day approving the purchase of a 2017 Ford Explorer for \$27,905.44 for use by Randall Lowman, Executive Director of the Mason County Industrial Development Authority. The county and city will split the cost.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day - Yes
Judge/Executive Pfeffer – Yes

Having no further business, motion made by Commissioner McKay and seconded by Commissioner Day to adjourn.

Commissioner McKay – Yes
Commissioner Walters – Yes
Commissioner Day - Yes
Judge/Executive Pfeffer – Yes

The next fiscal court meeting will be Tuesday, August 15, 2017 at 9:00 a.m.

Respectfully submitted on this the 11th day of July 2017:



Stephanie G. Schumacher
Fiscal Court Clerk

Approved for Review:



Joseph P. Pfeffer
Mason County Judge/Executive