

Mason County Fiscal Court
Regular Session
February 14, 2017
9:00 a.m.

The meeting was called to order by Judge/Executive Joseph Pfeffer. Present were Commissioner Joseph McKay (District 1), Commissioner Annette Walters (District 2), County Attorney John Estill, Assistant County Attorney Jackie Sue Wright, Deputy Judge/Executive Richard Newberry, Administrative Assistant Judy Birt, Sheriff Patrick Boggs, County Treasurer Kim Muse, Roger Mullikin, Joe Brown, Steve Frodge, Todd Leonard and Jailer Lisa O'Hearn.

Commissioner Phil Day was absent.

Judge/Executive Pfeffer introduced Allison Adams, Director of the Mason County Health Department to members of fiscal court. Adams discussed the Buffalo Trace Health Department Community Health Needs Assessment and Community Health Improvement Plan.

Rural Secondary Recommendations – District 9

Barry Fryman, employee of the Kentucky Transportation Cabinet, District 9, presented recommendations to Fiscal Court for upcoming road work repairs in Mason County for fiscal year 2017-2018. As required by statute, the Transportation Cabinet meets with Fiscal Court on an annual basis to review Rural Secondary Recommendations for projects the Cabinet would like done. The projects recommended are on the state portion of the Rural Secondary Program. Flex funds are available for the county to use for the county road system. The amount of \$511,039.00 has been allocated to be used on Rural Secondary roads as listed in the report attached. The amount of flex funds available is \$75,519.00 for use on county roads as the county deems necessary.

Motion made by Commissioner Walters and seconded by Commissioner McKay to pass **Resolution 17-02** accepting the Rural Secondary Recommendations as presented and listed – KY 576, KY 324, KY 560 and KY 596.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

Maysville City Manager Matt Wallingford and Darrell Kalb and Eric Fox with the Washington Volunteer Fire Department talked with members of the court about the Washington Volunteer Fire Department being its own entity instead of merging with the Fernleaf Volunteer Fire Department as originally discussed. The City of Maysville, as part of this agreement, will pay the insurance on the fire department building in Washington for three years and will also lease the building for \$1 per year for three years. By being independent, the Washington Volunteer Fire Department would be eligible for state aid as well as be able to do its own fundraising. Currently, there are enough members to support the Washington Fire Department. Members of fiscal court agreed for the City of Maysville to proceed with this plan.

Motion made by Commissioner Walters and seconded by Commissioner McKay to approve the minutes from the January 10th regular meeting as presented.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

Road Department

Motion made by Commissioner McKay and seconded by Commissioner Walters to accept the January report as presented by Road Supervisor Joe Brown and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

Motion made by Commissioner McKay and seconded by Commissioner Walters to purchase a 2003 Chevrolet ¾ ton, diesel automatic truck and approval to pay the claim, not to exceed \$11,500. The 2003 truck will be used for snow removal and will replace the 1996 truck that is in use now. The 1996 truck will be retired to light duty and given to the maintenance department for use.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

Animal Shelter

Motion made by Commissioner McKay and seconded by Commissioner Walters to accept the January report as presented by Roger Mullikin and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

Sheriff's Report

Motion by Commissioner McKay and seconded by Commissioner Walters to accept the Monthly Tax Disbursements Report for January totaling \$744,007.99, as presented by Sheriff Patrick Boggs and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

Sheriff Boggs told members of the court his office has collected 93% of the 2016 tax bills to date.

Sheriff Boggs submitted the Monthly Vehicle Report for January for review.

Motion made by Commissioner Walters and seconded by Commissioner McKay to approve the Special Bond of Sheriff for Repayment of Advancement. The bond is with Western Surety Company and is in effect from January 1, 2017, through January 1, 2018.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

Motion made by Commissioner Walters and seconded by Commissioner McKay to approve **Resolution 17-01**, with noted corrections. The resolution authorizes the county judge/executive to enter into an agreement with the Kentucky Office of Homeland Security for the purpose of attaining a grant for the purchase of six vests for use by the sheriff's office.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

Landfill Report

Motion by Commissioner McKay and seconded by Commissioner Walters to accept the January report as presented by Todd Leonard and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

Motion made by Commissioner McKay and seconded by Commissioner Walters to enter into a contract with FleetMatics for the purchase of a GPS tracking subscription for use on recycling and garbage roll-off trucks.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

Recycling Report

Motion by Commissioner McKay and seconded by Commissioner Walters to accept the January report as presented by Steve Frodge and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

Solid Waste Report

Motion by Commissioner Walters and seconded by Commissioner McKay to accept the January report as presented by Steve Frodge and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

Detention Center

Motion made by Commissioner Walters and seconded by Commissioner McKay to accept the January report as submitted by Jailer Lisa O'Hearn and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

Jailer O'Hearn provided a copy of the annual report of the detention center to members of the court for review.

Motion made by Commissioner Walters and seconded by Commissioner McKay to approve the payment of dues for Jailer O'Hearn's membership to the F.B.I. National Academy in the amount of \$110.00 as requested by Jailer O'Hearn.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

Treasurer's Report

Motion made by Commissioner Walters and seconded by Commissioner McKay to authorize the payment of additional claims in the amount of \$390,606.50 and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

Motion made by Commissioner McKay and seconded by Commissioner Walters to approve the Financial Statement as of January 31, 2017, as presented and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

Motion made by Commissioner Walters and seconded by Commissioner McKay to approve budget transfers in the amount of \$51,582.00 as presented and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

Motion made by Commissioner McKay and seconded by Commissioner Walters to approve Jailer O'Hearn's request for reimbursement in the amount of ten dollars for gas purchased for a detention center vehicle.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

Motion made by Commissioner Walters and seconded by Commissioner McKay to approve up to \$10,000.00 for the purchase of an easement on the Meadows's property to be used for the proposed leachate line project.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

Treasurer Muse explained to members of the court that due to a billing error on the part of Kentucky Utilities, the county will be receiving a reimbursement of approximately \$15,000.00. This amount will be credited on future billing statements.

Request made by Treasurer Kim Muse to go in to Public Properties meeting.

Motion made by Commissioner McKay and seconded by Commissioner Walters to adjourn from the regular meeting and go into Public Properties meeting.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

The meeting was called to order by President Pfeffer. Present were Director Joseph McKay, and Director Annette Walters.

Treasurer Kim Muse submitted for approval the quarterly financial statement for Public Properties dated October 1, 2016, through December 31, 2016.

Motion made by Director Walters and seconded by Director McKay to approve the Public Properties quarterly financial statement as presented and attached hereto.

Director McKay – Yes
Director Walters – Yes
President Pfeffer – Yes

Motion made by Director Walters and seconded by Director McKay to adjourn from Public Properties and resume the regular meeting.

Director McKay – Yes
Director Walters – Yes
President Pfeffer – Yes

New Business

A. Surplus Property – No surplus report for the month.

B. Ordinance 17-02 – Abatement of Nuisances in the Unincorporated Areas of Mason County – 2nd Reading

Motion made by Commissioner Walters and seconded by Commissioner McKay to adopt Ordinance 17-02 as read in summary by County Attorney Estill and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

C. Ordinance 17-03 – Administrative Code – 2nd Reading

Motion made by Commissioner McKay and seconded by Commissioner Walters to adopt Ordinance 17-03 as read in summary by County Attorney Estill and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

D. County Clerk 2016 Settlement

County Clerk Stephanie Schumacher presented the 2016 Fee Settlement for the Mason County Clerk's Office. Receipts totaled \$4,347,113.07 and disbursements totaled \$4,216,250.65, leaving excess fees in the amount of \$130,862.42. County Clerk Schumacher presented a check for \$100,000.00 and will pay the remaining balance to the court once the audit has been completed.

Motion made by Commissioner McKay and seconded by Commissioner Walters to accept the County Clerk Settlement for 2016 as presented and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

E. Ethics Committee Reappointment

Motion made by Commissioner Walters and seconded by Commissioner McKay to approve the reappointment of John Larry Dodge to the Ethics Committee. His term will expire on January 1, 2021.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

F. Ethics Committee Appointment

Motion made by Commissioner McKay and seconded by Commissioner Walters to approve the appointment of Andrew Wood to the Ethics Committee to fill the unexpired term of Ron Ryan. The term ends January 1, 2018.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

G. Electrical Inspector Contracts

Motion made by Commissioner McKay and seconded by Commissioner Walters to approve the addition of both Larry Rice and Robert Scott to the list of available and qualified electrical contractors in Mason County.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

The permit report was submitted for review and attached hereto.

As part of the Interlocal Cooperation Agreement for Energy Services between the City of Maysville and Mason County, both entities agreed to enter into a joint Energy Services Performance Contract. Members of the court chose Ameresco to develop the next part of the plan for energy cost savings and maintenance savings to the county. The development of the plan is at no cost to the county and the county is held under no obligation to the recommendations in the development plan.

Motion made by Commissioner Walters and seconded by Commissioner McKay to approve Ameresco for the Project Development Agreement.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

Judge/Executive Pfeffer informed members of the court that he appointed Barry Fields to the Maysville-Mason County Industrial Development Authority to fill the unexpired term of Juston Pate. The term will expire on October 31, 2019.

Dawn Browning with the planning committee for Oktoberfest in Maysville asked fiscal court for a donation for the upcoming event. Members of the court agreed to table consideration of a donation until after working on the 2017-2018 budget.

Having no further business, motion made by Commissioner McKay and seconded by Commissioner Walters to adjourn.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

The next fiscal court meeting will be Tuesday, March 14, 2017 at 9:00 a.m.

Respectfully submitted on this the 14th day of February 2017:



Stephanie G. Schumacher
Fiscal Court Clerk

Approved for Review:



Joseph P. Pfeffer
Mason County Judge/Executive