

Mason County Fiscal Court  
Regular Session  
January 12, 2016  
9:00 a.m.

The meeting was called to order by Judge/Executive Joseph Pfeffer. Present were Commissioner Joseph McKay (District 1), Commissioner Annette Walters (District 2), Commissioner Phil Day (District 3), Deputy Judge/Executive Richard Newberry, County Attorney John Estill, Assistant County Attorney Jackie Sue Wright, Sheriff Patrick Boggs and County Treasurer Kim Muse.

Judge/Executive Pfeffer administered the Constitutional Oath of Office to Commissioner Joseph G. McKay, after being elected November 4, 2015, to the office of Commissioner of the Mason County Fiscal Court.

Motion by Commissioner Walters and seconded by Commissioner Day to approve the minutes of the December 15th meeting as presented.

Commissioner McKay – Yes  
Commissioner Walters – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Anthony Wenz, Lloyd Schiltz and James Van Hook with the Soil and Water Conservation District presented the annual grant in the amount of five thousand dollars to fiscal court to be used for the livestock removal program in the county.

### **Animal Shelter**

Motion by Commissioner Day and seconded by Commissioner McKay to accept the report as presented by Roger Mullikin and attached hereto.

Commissioner McKay – Yes  
Commissioner Walters – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Members of the court commented that they liked the new format of the reports presented.

## **Sheriff's Report**

Motion by Commissioner Walters and seconded by Commissioner Day to accept the Monthly Tax Disbursements Report for December as presented by Sheriff Patrick Boggs and attached hereto.

Commissioner McKay – Yes  
Commissioner Walters – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Sheriff Boggs said to date, 87 percent of the 2015 tax bills have been paid. This collection rate is comparable to the previous year.

Sheriff Boggs presented a list of items to be included in the county surplus list. His list is attached hereto. Jailer O'Hearn requested to take 2 of the prisoner cages from the Ford Crown Victorias and 2 consoles, also from Ford Crown Victorias.

The Monthly Vehicle Report for December as well as the Yearly Vehicle Report for 2014 and 2015 were presented by Sheriff Boggs for review and attached hereto.

## **Road Department**

Motion by Commissioner Day and seconded by Commissioner McKay to accept the report as submitted by Joe Brown and presented by Judge/Executive Pfeffer and attached hereto.

Commissioner McKay – Yes  
Commissioner Walters – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Judge/Executive Pfeffer updated members of the status of some ongoing projects. The bridge on Weaver Road has been installed but some work on the approaches to the bridge is still needed. Also, work is ongoing with the bridge project on Clarks Run Road. January 20 is the targeted completion date for that project. Judge/Executive Pfeffer also informed members of the court that the bridge on Kansas Creek needs replacing. District 9 with the Department of Highways is going to perform an analysis report and list the project as a priority.

### **Landfill Report**

Motion by Commissioner Day and seconded by Commissioner McKay to accept the report as presented by Todd Leonard and attached hereto.

Commissioner McKay – Yes  
Commissioner Walters – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

### **Recycling Report**

Motion by Commissioner Walters and seconded by Commissioner McKay to accept the report as presented by Steve Frodge and attached hereto.

Commissioner McKay – Yes  
Commissioner Walters – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

### **Solid Waste Report**

Motion by Commissioner Walters and seconded by Commissioner McKay to accept the report as presented by Steve Frodge and attached hereto.

Commissioner McKay – Yes  
Commissioner Walters – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Steve discussed with members of the court his concern with the public's lack of knowledge as to how to properly dispose of hypodermic needles after using them. This poses a serious risk to employees who are sorting garbage of being stuck by these needles. Steve said the staff sees an average of 10 needles each week. He is reaching out to pharmacies, doctors' offices and the health department to help educate people on how to properly dispose of these needles after their use.

### **Detention Center**

Motion by Commissioner Walters and seconded by Commissioner Day to accept the report as submitted by Jailer Lisa O'Hearn and attached hereto.

Commissioner McKay – Yes  
Commissioner Walters – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Jailer O'Hearn told members of the court that she had requested additional grant funding to be used to expand the current Substance Abuse Program (SAP) at the Mason County Detention Center from 20 inmates to 40 inmates. The additional funding was awarded and the expansion will begin on February 1, 2016.

Motion by Commissioner McKay and seconded by Commissioner Walters granting Judge/Executive Pfeffer the authority to sign an amended agreement with Comprehend, Inc. for the implementation of the expansion of the Substance Abuse Program (SAP) at the detention center beginning February 1, 2016.

Commissioner McKay – Yes  
Commissioner Walters – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

### **Treasurer's Report**

Motion by Commissioner Walters and seconded by Commissioner Day to authorize the payment of additional claims in the amount of \$7,161.60 and attached hereto.

Commissioner McKay – Yes  
Commissioner Walters – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Motion by Commissioner Day and seconded by Commissioner McKay to approve the Financial Statement as of December 31, 2015, as presented by Kim Muse, Treasurer, and attached hereto.

Commissioner McKay – Yes  
Commissioner Walters – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Motion by Commissioner Walters and seconded by Commissioner McKay to approve budget transfers in the amount of \$91,900.00 as presented by Kim Muse, Treasurer, and attached hereto.

Commissioner McKay – Yes  
Commissioner Walters – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Motion by Commissioner McKay and seconded by Commissioner Day to approve the Quarterly Investment Journal totaling \$2,600,019.49, as of December 31, 2015, as presented by Kim Muse, Treasurer and attached hereto.

Commissioner McKay – Yes  
Commissioner Walters – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

### **New Business**

#### **A. Funding Request – Colonel Charles Young Bus Tour**

Jerry Gore requested that members of fiscal court considering donating one-half of the \$1,211.00 cost for the motor coach service that will be used in the “From the Cradle to Glory” Colonel Charles Young bus tour. The tour will begin in Xenia, Ohio and will include stops in Ripley, Ohio, in May’s Lick at the Colonel Young birth cabin and also in downtown Maysville.

Motion by Commissioner Walters and seconded by Commissioner McKay to make a donation not to exceed \$625 to go towards the payment of the Croswell VIP Motor coach Services being used in the Colonel Young bus tour.

Commissioner McKay – Yes  
Commissioner Walters – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

The commissioners also requested Judge/Executive Pfeffer to contact city officials to see if they would be interested in splitting the donation amount.

#### **B. 2015 Permit Report**

A report listing all permits purchased during 2015 was presented to fiscal court for review and is attached hereto. Project costs totaled \$2,456,200.00 and permit fees totaled \$3,720.73 for the year.

#### **C. 2016-2017 Holiday Calendar**

A copy of the holiday calendar for 2016-2017 was provided to members of fiscal court and is attached hereto. This is a listing of paid holidays for full-time employees of the county.

**D. Surplus Property**

Motion by Commissioner Day and seconded by Commissioner McKay to surplus property listed on the surplus list dated January 2016 and attached hereto.

Commissioner McKay – Yes  
Commissioner Walters – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

Having no further business, motion made by Commissioner Day and seconded by Commissioner McKay to adjourn.

Commissioner McKay – Yes  
Commissioner Walters – Yes  
Commissioner Day – Yes  
Judge/Executive Pfeffer – Yes

The next Fiscal Court meeting is scheduled for Tuesday, February 9, 2016 at 9:00 a.m.

Respectfully submitted this 12<sup>th</sup> day of January 2016:

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Stephanie G. Schumacher  
Fiscal Court Clerk

Approved for review:

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Joseph P. Pfeffer  
Mason County Judge/Executive