

Mason County Fiscal Court
Special Session
November 24, 2015
5:00 p.m.

The meeting was called to order by Judge/Executive Joseph Pfeffer. Present were Commissioner Joseph McKay (District 1), Commissioner Annette Walters (District 2), County Attorney John Estill, Sheriff Patrick Boggs, County Treasurer Kim Muse and Judy Birt.

County Treasurer Kim Muse explained recent IRS healthcare reform now requires employers with 50 or more employees to complete and file additional forms, 1094-C and 1095-C. The 1094-C form is an employer summary form while the 1095-C form is a coded form that contains detailed information for all individuals employed with fiscal court during the calendar year. Any employee information that is coded incorrectly is fined \$500 for each instance of an incorrect code.

Therefore, due to the complexity of the form, County Treasurer Muse requested the use of a third party to complete and file the forms on behalf of fiscal court. County Treasurer recommended Capstone Administrators, LLC, which is the company fiscal court now uses for all of the administration aspects of the health insurance and other insurances offered.

The agreement with Capstone Administrators LLC would cost \$18 per employee and \$250 for the employer, for a total of \$3,310.00. Capstone Administrators LLC would assume all the responsibility for the accurate completion of the paperwork and the timely filing with the IRS.

Motion by Commissioner McKay and seconded by Commissioner Walters for permission to enter into a contract with Capstone Administrators LLC for the Form 1094-C/1095-C Filing Services.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

Treasurer's Claims

Motion by Commissioner Walters and seconded by Commissioner McKay to authorize the payment of claims in the amount of \$27,982.35 and attached hereto.

Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

Having no further business, motion made by Commissioner Walters and seconded by Commissioner McKay to adjourn.

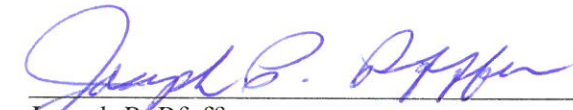
Commissioner McKay – Yes
Commissioner Walters – Yes
Judge/Executive Pfeffer – Yes

Respectfully submitted this 24th day of November 2015:



Stephanie G. Schumacher
Fiscal Court Clerk

Approved for review:



Joseph P. Pfeffer
Mason County Judge/Executive